



# Bastrop County Job Posting

804 Pecan Street, Bastrop TX 78602  
(512) 581-7120

*An Equal Opportunity Employer*

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| <b>Title:</b><br><b>Veterinarian</b>         | <b>Opening Date:</b><br><b>June 10, 2022</b> | <b>Application Deadline:</b><br><b>Open Until Filled</b> | <b>Job #:</b><br><b>211106</b> |
| <b>Department:</b><br><b>Animal Services</b> | <b>Starting Salary:</b><br><b>\$102,000</b>  | <b>Location:</b><br><b>Bastrop, Texas</b>                | <b>Travel:</b><br><b>N/A</b>   |

## INTERNAL/EXTERNAL JOB POSTING

**Brief Job Description:** Full-Time Veterinarian will work with Shelter staff and oversee the in-house veterinary care program to ensure that all animals that belong to Bastrop County both at the shelter and in foster care receive appropriate care and treatment for health issues. Perform sterilization surgery for County owned animals as needed to ensure animals are spayed/neutered prior to adoption. This position helps establish protocols for preventative medicine, treatment of minor health issues, vaccinations and testing. The Veterinarian will also provide Wellness Services through the County operated Wellness Clinic including routine vaccinations, exams and wellness care services for the public to further the goals of the County and promote responsible, humane pet health care and pet ownership retention.

**Knowledge, Skills and Abilities:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Minimum Qualifications:** Veterinary Medicine Degree Required. Possession of a valid Texas driver's license. Must be licensed to practice veterinary medicine in the State of Texas and be eligible to be DEA licensed.

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Bastrop County does not discriminate on the basis of race, color, age, national origin, sex, religion or disability in employment or in its activities. Minorities, Veterans, and Disabled applicants are encouraged to apply.

A Bastrop County Job Application is required, and can be completed/submitted at: [Bastrop County Job Applications](#) A resume will be considered, but will not be accepted in lieu of application. Applicants may mail or drop off an application at: Bastrop County, Attn: HR, 804 Pecan Street, Bastrop, Texas 78602 OR email applications to [apply@co.bastrop.tx.us](mailto:apply@co.bastrop.tx.us). Applications postmarked after the closing date will not be accepted. Unless otherwise indicated, regular attendance is an essential job requirement of all positions in the county. This position may require shift work outside the normal business hours and weekends. All positions requiring a degree and/or licensing require proof of degree and/or license. Your application for employment with Bastrop County may subject you to a criminal background check.

**IMPORTANT NOTE TO ALL APPLICANTS:** Only applicants scheduled for interviews will be contacted. If you are scheduled for an interview and require any reasonable accommodation in our interview process, please inform the hiring representative who calls you to schedule your interview. Whenever possible, please give the hiring representative sufficient time to consider and respond to your request. Thank you for considering employment with Bastrop County. Visit our website at: <https://www.co.bastrop.tx.us/page/co.jobs>



## **BASTROP COUNTY, TEXAS**

### **Job Description**

*Job Title: Full-Time Veterinarian*

**Department:** Animal Shelter

**FLSA Status:** Exempt

**Reports To:** BCAS Manager

**SUMMARY:** Full-Time Veterinarian will work with Shelter staff and oversee the in-house veterinary care program to ensure that all animals that belong to Bastrop County both at the shelter and in foster care receive appropriate care and treatment for health issues. Perform sterilization surgery for County owned animals as needed to ensure animals are spayed/neutered prior to adoption. This position helps establish protocols for preventative medicine, treatment of minor health issues, vaccinations and testing. The Veterinarian will also provide Wellness Services through the County operated Wellness Clinic including routine vaccinations, exams and wellness care services for the public to further the goals of the County and promote responsible, humane pet health care and pet ownership retention.

#### **SUPERVISION RECEIVED AND EXERCISED**

Works cooperatively with the Director and Animal Health Manager to oversee the veterinary medical program.

Exercises no supervision.

#### **DUTIES AND RESPONSIBILITIES include** the following:

1. Uses appropriate shelter medicine program information to establish guidelines and protocols for treatment, preventative medicine, vaccinations and testing procedures;
2. Assures that medications and treatments are appropriately prescribed and administered as a matter of standard operating procedures;
3. Observes and evaluates animals for signs of illness, diagnose and prescribe treatment for illnesses and injuries within scope of BCAS services;
4. Work with shelter staff to administer basic medications and vaccinations to animals, participate in shelter observation walk throughs as necessary and maintain accurate records;
5. Perform in-house sterilization surgery for County owned animals and may perform other minor procedures on an as needed basis;
6. Serves as Wellness Clinic Veterinarian for high volume, low cost clinic offering basic exams, vaccinations, prescription preventatives and other related wellness care to public clients;

7. Provide excellent customer service and education to the public on their pet's health issues, interpret diagnostic testing, diagnose and prescribe course of treatment;
8. Refer clients to veterinarians for any follow up care/needs and issues out of BCAS scope of services
9. Accurately add data into the Animal Shelter's software system to update and maintain animal's records;
10. Performs and/or assists with humane euthanasia of animals as needed;
11. Handle controlled substances and follow all applicable laws and policies while maintaining accurate and current records.
12. Works as part of a team and maintains a cooperative, helpful and professional attitude towards fellow workers, supervisors, and the general public;
13. Be available to respond after hours and on weekends, holidays in the event of emergency or disaster situation.
14. Maintains confidentiality and security of all case work and any additional information provided;
15. Must readily comply with departmental and county-wide policies and procedures; and
16. Performs related work duties.

**OTHER FUNCTIONS:**

**NOTE:** The essential functions describe the general nature and level of work being performed by employees holding this position. This is not intended to be a comprehensive listing of all duties and responsibilities required, nor are all duties listed necessarily performed by any one employee so classified.

**MINIMUM QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge of:**

Various animal species, breeds, ages, and sizes;  
Practices and techniques used to maintain & monitor animal wellness and health;  
Veterinary medicine-with a focus on Wellness Services and Shelter Medicine preferred

**Ability to:**

Handle animals safely and effectively;  
Identify signs of animal illnesses, diseases, and injuries;  
Establish and maintain effective working relationships with those contacted in the course of the job;  
Perform various manual tasks including some animal restraint and physical exams for extended periods of time;  
Work independently in the absence of supervision;  
Work in a safety-conscious environment and to follow & promote good safety practices;  
Learn, understand, and apply pertinent laws, rules, and regulations;  
Communicate clearly and concisely, both verbally and in writing.

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Maintain effective audio-visual discrimination and perception needed for:

Making observations, operating assigned equipment, and communicating with others;  
Employee must have visual abilities including close vision, distance vision, depth perception, peripheral vision, and the ability to adjust focus.

Effectively handle a work environment and conditions which involve:

Working with various kinds of animals, Exposure to loud noise, Exposure to various weather Conditions, working closely with others, working outside normal business hours and in hours of Darkness; Exposure to dust, dirt, fumes, animal waste, animal diseases, parasites, etc., and airborne particles;

Maintain physical condition needed to accomplish the performance of assigned duties and responsibilities, which may include:

Walking, sitting, stooping or standing for long periods of time, Lifting and carrying animals, Climbing, Crawling, Squatting, Kneeling, Walking on uneven and/or slippery surfaces.

Maintain mental capacity sufficient to accomplish the performance of assigned duties and Responsibilities, which may include:

Effective interaction and communication with others;  
Making sound decisions in a manner consistent with the essential job functions.

### **EXPERIENCE, EDUCATION, and LICENSING:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### **Experience:**

Some knowledge and experience in handling, identifying, and caring for animals.; or any combination of experience and training that would likely provide the required knowledge, skills, and abilities necessary to perform the essential job functions with preference for experience in the veterinary field.

#### **Education:**

Veterinary Medicine Degree Required

#### **Licensing:**

Possession of a valid Texas driver's license.  
Must be licensed to practice veterinary medicine in the State of Texas and be eligible to be DEA licensed.

**SELECTION GUIDELINES:**

Formal application; rating of education and experience; oral interview; reference and other background checks; job-related tests may be required.

**\*\*\* This position is subject reasonable suspicion and/or post-accident testing for drugs and alcohol.\*\*\***

*This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The employee further understands, and accepts, that this position falls under the provision of an "At Will" employment, and under no circumstances is a contract for employment.*